

# Instruction to your Bank to pay Direct Debits



Originators Identification No.(OIN) 

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Please complete parts 1 to 4 to instruct your Bank to make payments directly from your account. Then return the form to :-

**Clogher Historical Society/Cumann Seanchais Chlochair  
St Macartan's College  
Mullaghmurphy  
Monaghan**

Originators Reference 

<b>Membership ROI</b>
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**1** Please write the name & full address of your bank & branch

Bank Branch
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**2** Name of account holder

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**3** Sort Code & Account Number

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**4** Your instructions to the Bank, and your Signature

- I instruct you to pay Direct Debits from my account at the request of Clogher Historical Society.
- I confirm that the amounts to be debited are variable and may be debited on various dates.
- I shall duly notify the bank in writing if I wish to cancel this instruction. I shall also so notify Clogher Historical Society of such cancellation.

## The Direct Debit Guarantee

- This is a guarantee provided by your own bank as a member of the Direct Debit Scheme, in which Banks and Originators of Direct Debits participate.
- If you authorise payment by Direct Debit, then
  - Your Direct Debit Originator will notify you in advance of the amounts to be debited to your account
  - Your Bank will accept and pay such debits, provided that your account has sufficient available funds
- If it is established that an unauthorised Direct Debit was charged to your account, you are guaranteed a prompt refund by your Bank of the amount so charged.
- You can cancel the Direct Debit Instruction in good time by writing to your Bank.

Signature(s):.....

Date:.....